

ANGLICAN DIOCESE OF WAIAPU

MINUTES OF A MEETING OF THE STANDING COMMITTEE held at St Andrew's Church, 110 Charles Street, Westshore, Napier on the 26 February, 2015 at 10.30am

PRESENT: Bishop Andrew Hedge (Chairman), Reverends Ron Elder, Alex Czerwonka, Arthur Bruce, Paul Williamson, Rev'd Dr Howard Pilgrim, Mr Brian Watkins, Mr John Binns, Dr Peter Minchin, Mrs Frances White. Ms. Colleen Kaye (Diocesan Registrar), and Mrs Trish Truman (Acting Minutes Secretary)

APOLOGIES: Reverends Brian Hamilton, Jo Crosse and Miss Alison Thomson

OPENING PRAYER: Led by Bishop Andrew Hedge.

SC 15.2.1 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 27th November, 2014

Rev'd Dr Howard Pilgrim requested, that in future, would it be possible for the Minutes of the meeting of Standing Committee to be produced earlier than the 2 month period realised with the November Minutes?

Resolved:

That the Minutes with action points be produced one week after the completion of the meeting.

Amendment to Correspondence from the 2014 November Minutes:

Original minute:

1st October 2014 – Application on Motion 30 of the General Synod/te Hinota Whanui 2014

Due to his recent appointment onto the Judicial Committee and his need to remain impartial, Bishop Andrew left the room prior to the commencement of discussion. Brian Hamilton was asked by the Bishop to Chair the meeting in his absence.

It was determined; the purpose of the letter was to give opportunity for the diocese to submit a statement of case to the Chairperson of the Judicial Committee.

Resolved:

"We affirm the general principle annunciated by the Archbishops that the work of the Way Forward Working Group should proceed unimpeded.

Secondly, in regard to Motion 30 in general:

We note, the application before the Judicial Committee has a view. Clause 4 (which is an interim measure) and that the Judicial Committee should confine its present deliberations to the legality of the clause."

Amended Minute:

Resolved:

"We affirm the general principle enunciated by the Archbishops that the work of the Way Forward Working Group be able to proceed unimpeded.

Secondly, in regard to Motion 30 in general:

'We note, that the application before the Judicial Committee has in view Clause 4, (which is an interim measure) and that the Judicial Committee should confine its present deliberations as to the legality of that clause'

Resolved:

'With amendment these minutes are confirmed as a true and correct record.'

Matters Arising from the Minutes:

Original Minute:

1st November 2014 - Synod Living Wage Discussion – John Palairet

A letter was received from the Chairman of Anglican Care Waiapu. The letter included information indicating the number of employees employed by Anglican Care Waiapu in each payroll band below the 'Living Wage'.

Resolved:

"Standing Committee responds to Anglican Care Waiapu saying that it appreciates the information provided but repeats its request for analysis as originally requested".

Standing Committee meeting – 26 February, 2015: Further response:

- **Living Wage** - Reverend Ron Elder tabled for discussion a paper – this to be placed on the April Agenda.

Action: The Registrar to email paper to members of SC for their consideration/comments.

Original Minute:

13th October 2014 – St Nicholas Church, Wainui Beach, Gisborne – Holy Trinity Church, Gisborne

A letter was received from the Convener of the Gisborne Parish Finance Committee expressing process concerns over the delayed proposed sale of St Nicholas Church.

Bishop Andrew will meet with Archbishop Brown Turei to discuss the future of St Nicholas Church during his upcoming visit to Eastland. Following that meeting he will respond to the Parish Finance Committee accordingly.

Standing Committee meeting – 26 February, 2015: Further response:

- **St Nicholas Church, Wainui, Gisborne** – Bishop advised that he had met with Archbishop Brown Turei and that a good working relationship had been established between the Diocese of Waiapu and Te Pihopatanga o Te Tairāwhiti and that further discussions are to take place.

Action: The Registrar to respond to Holy Trinity, Gisborne's query regarding St Nicholas Church's future

SC 15.2.2 **CORRESPONDENCE ADDRESSED TO STANDING COMMITTEE**

Inwards:

3 December 2015 – General Secretary Motion 30 Submission of the General Synod/te Hinota Whanui 2014 advising the Judicial Committee hearing.

SC 15.2.3 **OUTWARD CORRESPONDENCE**

- ***Motion 30– General Synod Office – Judicial Review Committee Response to Reverend Michael Hughes.***
- ***2 February 2015 – Letter re progress to St Mary's Anglican Parish of Waipukurau – Earthquake Risk Costs***
- ***5th December, 2014 – Letter to St Augustine's Parish – Church Closure***

Information noted.

Finance Advisory Committee

Minutes of the meeting of the Finance Advisory Subcommittee held on the 19th February, 2015

Financial reports; prepared by the Finance Manager were presented by the Registrar. They consisted of:

- **Income and Expenditure Summary** for the period 31 December 2014 including commentary.

Resolved:

"It was agreed the reports provided by the Finance Manager be accepted".

- **2015 Budget – Synod 2014 rejected motion** 'Diocesan Accounts and Budget (b) moving the amendment – 'that the budget for the year ending 31 December, 2014 be a balanced budget.

The Registrar advised that three areas of the budget could be adjusted:

- The BoP Regional Youth Facilitator resigned her role, finishing mid February. It is recommended this position not be replaced and the Diocesan Youth Facilitator will cover the tasks. **Saving \$30,000**
- Waiapu News – at the end of 2014 the current editor retired, the position was a paid position, the interim replacement is the Rev'd Adrienne Bruce, Regional Dean for BoP, therefore no extra cost will be incurred by way of salary / stipend. **Saving \$5,400**
- The Finance team has taken on the Finance function for the Anglican Schools office, charging \$5000 per annum for the preparation of monthly financial reports, annual reports, budgeting and performing the treasury function attending board meetings. **Extra Income \$5,000**

Net result of budget presented to Synod was a deficit of **\$45,605** – the recommendations above total a **\$40,400** reduction, leaving a deficit of **\$5,205** to be reduced to 0.

The committee proposes that the above recommendations be accepted as changes to be made to the 2015 budget, and that the FASC be charged with exploring further areas to either reduce costs or increase income.

After much discussion the meeting suggested that the Registrar review/reword the recommendations and report back to the next meeting of Standing Committee. A suggestion was made that the proposed changes be simply an annotation to the budget rather than a budget change.

Action: The Registrar to review/reword recommendations and report back to next meeting of Standing Committee

- Parish Financial Health report to 31st December 2014.

The Registrar verbally reported on the graphic report tabled at Standing Committee. She further advised that herself, and Finance Manager as well as monitoring the Parishes have spent considerable time visiting and engaging with the Parishes in order to give any assistance required.

Information noted.

Committees

Bishop Andrew reported the following committees are still either not meeting currently, or need reforming, and/or current membership has to be reviewed:

- Diocesan Ministry Committee
- Diocesan Property Committee
- Diocesan Canon Review Committee
- Diocesan Communications Committee

Bishop Andrew advised that this is still very much on his radar and it is expected that action will be taken in the near future.

Action: Bishop Andrew/Registrar to arrange.

SC 15.2.5 **OTHER REPORTS**

Bishop's Report

Bishop Andrew presented his report verbally:

- Recent travel to the Bishops' Conference in England and overseas.
- Clergy movements:
 - Rev'd Arthur Bruce will be moving from Opotiki to Otumoetai in April; this will leave a vacancy at Opotiki which is now under discussion.
 - Omokoroa Parish – currently vacant – Rev'd Debbie Garrett has been appointed priest interregnum. Advertising is well under way on this position.
 - Visit to St Johns College, Meadowbank – The Diocese currently has three students training, Rev'd Jo Crosse, Peter Jin and Bruce Allport (1st year). Also attending the College are Tame – Waiapu's Ministry Intern last year and Zoe from the Tairawhiti Rohe.
 - Study Leave – Rev'd Peter Minson -3 months Study Leave – Rev'd Dr Howard Pilgrim will be Priest in Charge from the 28th March, 2015.
 - The Ministry Educator and HB Regional Dean positions are due to be advertised shortly.

- **Ruahine Mission Structure**

Bishop Andrew advised that he and Colleen (Registrar) had travelled to a meeting with the people of the Ruahine Mission on the evening of Wednesday 25th February, 2015. The meeting had been well received and very fruitful. However with all new ventures there will undoubtedly be areas that will require tweaking. This first visit was to present to the people a paper on the new 'Ruahine Structure' and to receive feedback.

Bishop Andrew requested that members of Standing Committee consider the discussion paper and report their comments/queries back to him by email prior to the 13th April.

Action: Members of Standing Committee to report back to Bishop Andrew on the Bishop's Proposal paper.

Lunch 12.30pm
Resume 1.15pm

Bishops' Report resumed:

- **Anglican Care Waiapu**
 - Bishop Andrew advised that he had taken up a position on the Anglican Care Waiapu Trust Board
 - Diocesan Administration Staff location – Bishop Andrew advised that he was hoping to meet with the Chair (John Palaret) (ACW), Peter O'Brien (CEO- ACW), Michael Morgan (Chair WBDT) and Colleen Kaye (Registrar/Secretary to the WBDT Board) next Tuesday to discuss this matter.

Standing Committee proposed that the Anglican Care Waiapu Trust Board be made aware that all Diocesan/Social Service administration staff should be housed under one roof.

Motion:

That the Standing Committee fully supports Diocesan staff and Anglican Care Waiapu staff sharing administration space.

- Bishop Andrew invited members of Standing Committee to articulate their thoughts on the deep purpose and reasons for Anglican Care Waiapu's relationship with the Diocese of Waiapu from a governance perspective.

Stories, opinions, experiences and perspectives about Social Services in the Diocese will help him with his reflections as Bishop.

Action: Bishop Andrew asked members of Standing Committee to share their thoughts with him by email before the meeting with ACW and WBDT on Tuesday 3 March.

- NZ Archbishops' Statement – re Bishop John Gray's suspension; Bishop Andrew read the statement to Standing Committee which advised that Bishop Kito had been appointed Vicar General in the interim whilst an ongoing investigation into Bishop Gray's actions/statements was being completed.

Youth & Families Oversight Committee Report

The minutes of the last meeting were tabled which included a comprehensive report outlining the staffing, various activities and ongoing works conducted by the Youth Facilitator and Youth Regional Co-ordinators.

Report received.

Anglican Mission's Board Report

Once again the Waiapu Diocese's contribution has produced a 100% on target to those budgeted. The Bishop and Standing Committee commend the Parishes for achieving such rewarding targets.

Report received.

SC 15.2.6

GENERAL BUSINESS

Clergy Home Ownership Regulations – D11

A review paper was circulated to Standing Committee. After discussion it was suggested that this Regulation be reviewed by the Property Committee.

Resolved:

That the proposed Property Committee (yet to be appointed) bring a recommendation to the 2015 Diocesan Synod.

General Synod – Waiapu Diocese to host 2016

The Registrar advised that some difficulty was being experienced in locating a suitable venue in which to hold the General Synod Conference 6th – 13th May 2016, and although it was the wish of General Synod that it be held in the Hawke's Bay, it may have to be held in some other part of the Diocese i.e. Rotorua/Tauranga.

There is also a need for a Hospitality Committee to be formed to provide various hospitality events to the General Synod Conference.

Action: The Registrar and staff to continue to investigate suitable venues
Action: Registrar to form a Hospitality Committee

Waipapu Synod – 12-13 September 2015 Eastland Region.

The Registrar advised that:

- Gisborne Parish have offered to host the Synod.
- Catering will be provided by the Gisborne Parish.
- Accommodation - the Registrar's PA is working with Gisborne to source accommodation.

Parish Annual General Meetings

Rev'd Paul Williamson spoke of the difficulty Holy Trinity Tauranga was experiencing in being able to establish a date for their AGM within the 3 month Diocesan Canon criteria. This has come about due to the Diocesan Financial Year now being a 31 December end. If it was possible that the AGM date could be moved to April that would alleviate the problem? Paul further advised by March, they would have unaudited financial statements available but other reports would not be produced or not as comprehensive as they would wish and for that reason Holy Trinity, Tauranga would seek a dispensation from Standing Committee. Paul wondered if other Parishes were experiencing the same dilemma?

The Registrar advised that Canon 1 of Parishes, Clause 4.7, stipulates that the AGM be held within the 3 month period of the closure of the Diocesan financial year, and that the Canon would need an amendment to be taken to the Diocesan Synod if it was to alter the time criteria.

Resolved

- 1. That Holy Trinity Tauranga be given a dispensation for 2014.**
- 2. That it be suggested that Canon 1 of Parishes Clause 4.7 be amended by the Diocesan Synod; to read 'within 4 months of balance date.'**

Action: That Canon 1 of Parish Clause 4.7 be reviewed.

Deployment of Staff to Iraq:

Rev'd Ron Elder posed the question to Bishop Andrew:

1. If the Bishop were to think that he should make a public statement about an current issue such as the government's announcement of troop deployment to Iraq - how would you go about it?
2. If a person or group within the Diocese were to think that the Bishop ought to make such a statement, how should they go about making that request?
3. If the Bishop were to think that the Bishops or the Anglican Church in Aotearoa New Zealand ought to make a public statement about a current issue how would he go about pursuing that? And what support might he seek from the diocese?

Ron further advised that he would draw to +Andrew's attention to the motion passed by the 2008 Synod which was never actioned:

- a. **Motion:** That a Social Concerns Taskforce be established and convened by the Bishop with the goal of providing both a rapid response to and in-depth analysis of societal issues confronting us at local, regional and global levels and that the Bishop in consultation with Standing Committee ensure that this Taskforce is established in such a way that it is:
 - i. Accountable to the Diocese through Standing Committee

- ii. Representative of a wide range of social and theological views and opinions in our Diocese
 - iii. Annual report be submitted to Synod
 - iv. Biennially the Standing Committee reviews the mandate and membership of the Task Force.
- b. And that the Standing Committee approach the Waiapu Anglican Social Services Trust Board and its company Anglican Care (Waiapu) Ltd (sic) with a view to their contributing in cash or kind (personnel, research, statistics, secretarial time) to provide a research facility to undergird the work of the Diocesan Social Concerns Task Force. (sic)

Bishop Andrew responded that he would seek advice; and as in most other cases the Archbishops of NZ would consult and deliver a statement.

Bishop Andrew commented that the question Ron posed was a worthy question which he would request some time to consider; seek advice and guidance before furnishing a response.

Action: Bishop Andrew to respond.

The meeting closed at 2.50pm

Next meeting: ***Waiapu Anglican Centre, Thursday 9th April, 2015 at 10.00am morning tea and 10.30 am meeting.***

Confirmed: _____

Chair

Date: _____