

ANGLICAN DIOCESE OF WAIAPU

MINUTES OF A MEETING OF THE STANDING COMMITTEE held at St Luke's Anglican Church, Havelock North on the 22nd November 2013 at 10.30am

PRESENT: The Right Reverend David Rice , Mr. Hugh McBain (President), Reverends, Eric Fairbrother, Joan Edmundson, Brian Hamilton, Jo Crosse, Alex Czerwonka, Ron Elder, Mr Ray James, Mr Brian Watkins, Miss Alison Thomson, Ms. Susannah Shelton, Ms. Colleen Kaye (Diocesan Registrar), Mrs Belinda Barnhill (Minutes Secretary).

OPENING PRAYER: Led by Bishop David.

SC 13.11.1 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 25th JULY 2013

Resolved:

'These minutes are confirmed as a true and correct record.'

SC 13.11.2 CONFIRMATION OF MINUTES OF THE SPECIAL MEETING HELD ON 29th OCTOBER 2013

Resolved:

'These minutes are confirmed as a true and correct record.'

SC 13.5.3 PORTFOLIO REPORT BACK

i. **General Synod Standing Committee - Jo Crosse**

Jo summarised the points of discussion at the recent meeting which included:

Commission on Doctrine and Theological Questions

A formal report is expected early in 2014. Consideration was given to a range of factors ie. current doctrinal position, scripture, flaxroots theology with a particular focus on the marginalised, nature of blessing and the potential theological rationale for the liturgical blessing of people in permanent, faithful same-gender relationships.

Ma Whea Commission

'In committee' Dame Judith Potter had reported progress to members on behalf of the Commission.

Jo emphasized the need for Waiapu to not pull back from the marriage conversation, and suggested a motion to maintain momentum be presented to the House of Bishops by our Vicar General.

It was agreed Jo Crosse and Joan Edmundsen work together on the proposed motion.

The motion is to be a clear statement from Standing Committee on behalf of the Diocese, expressing its concerns at the lengthy conversation period. By taking this action it is hoped other Dioceses will engage and progress the conversation.

As regard the motion, Tikanga Maori should also be included as a partner.

Waiapu Representation at GSTHW 2014

In the absence of a Waiapu Bishop at the upcoming GSTHW, a resolution was passed by General Synod Standing Committee to the effect that: Waiapu be encouraged to include the Vicar-General as part of their delegation to GSTHW 2014, to have speaking rights and sit at the Waiapu table.

Members of the Diocesan Standing Committee agreed that in the absence of a Bishop, the Vicar General attend future Bishop's meetings, if permissible.

Media Matters

Videoconferencing is likely to be available within the next couple of weeks.

A new 'Anglican Communications and Media Office' to replace the Communications Commission, has been agreed in principle by GSSC with final decision to be made at GSTHW 2014. To be staffed by a team of four with assistance from outside industry experts, as necessary.

Burial and Cremation Review

The Law Commission is currently undertaking "The Legal Framework for Burial and Cremation in New Zealand: A First Principles Review". Submissions close on 20th December 2013 and it was agreed that all diocese and hui amorangi should be encouraged to make submissions and provide relevant information.

Comments received included:

- Eastland representatives should be included, in light of Tikanga Maori's sensitivity concerning burial and cremation.
- A Waiapu policy be developed to determine who takes responsibility and where it is permissible to bury ashes.

Liturgical Working Group

As the newly appointed Secretary for the Liturgical Working Group, Erice Fairbrother reported, new collects for the lectionary are currently underway. The draft to be made available for feedback and comment, and published in 2015. Erice encouraged Waiapu to contribute.

ii. IDCCG - Hugh McBain

Archbishop Philip is seeking the services of an independent legal advisor and asked for the names of recommended legal advisors.

Hugh suggested to Standing Committee that the name of our Diocesan Chancellor, Mr Evan Turbott be submitted.

Resolved:

"The Waiapu Standing Committee recommends that Chancellor Evan Turbott be considered for the position of independent Advisor to Archbishop Philip Richardson."

IDC Contributions in 2015/16

Dioceses nationally will be asked to confirm their contributions to the IDC budget for 2015/16 by 31st January 2014. Currently Dioceses make a voluntary contribution both to IDC and to General Synod. Dioceses will be asked to consider increasing their contributions by the cost of inflation (1.4%).

Resolved:

	<i>CURRENT 2013/14</i>	<i>PROPOSED 2014/15</i>
<i>IDC</i>	<i>\$13,650</i>	<i>\$13,910</i>
<i>General Synod</i>	<i>\$38,850</i>	<i>\$39,590</i>
		<i>\$53,500</i>
		<i>=====</i>

1.9% increase.

It was agreed in light of the upcoming retirement of the IDDC Secretary, Elizabeth Smaal, a note of gratitude be sent, on behalf of Standing Committee.

iii. Communications - Brian Watkins

Anglican Care Waiapu is currently working on a three stage re-branding project.

- i. Anglican Care Waiapu's purpose, vision and mission statements, including the strategic plan. Consultation with the Bishop and Standing Committee will be included in the process.
- ii. The development of the creative brief for a new logo and all the elements associated with this new brand. To include - logo, website, letterhead, signage, uniforms, brochures and business cards.
- iii. The carefully planned launch and rollout of the new brand and its elements for Anglican Care Waiapu. In communication with the Diocesan Registrar any natural synergies between Diocese and Anglican Care will be taken advantage of ie. the development of the new website will be done in partnership with the Diocese.

It was agreed that members of the Diocese play an active part in the re-branding conversation with Anglican Care Waiapu.

Resolved:

"In view of the development work currently being undertaken by Anglican Care Waiapu, Standing Committee requires that the Diocese shall have full participation and engagement in all stages of this branding process to ensure the integration of the Diocese of Waiapu with all its agencies, including Anglican Care Waiapu, and that Standing Committee delegates this work to the Bishop, the Vicar-General, the Diocesan Registrar, and Standing Committee's Communications portfolio-holder."

Additional discussion took place regarding church signage. It was suggested the diocesan policy be updated to ensure consistency throughout the diocese. A policy already exists within the Canons.

iv. **Anglican Schools/Cathedral - Alison Thomson**

By way of introduction as a Standing Committee member and holder of the Anglican School's portfolio, Alison met with the chaplains from Woodford, St Matthew's and Hereworth schools.

Regarding cathedral matters, the Vestry has now received the OPUS earthquake assessment indicating the initial building estimate is considerably less than first predicted.

v. **Visit to PNG - Hugh McBain**

Hugh reported on his recent visit with Bishop David to PNG to attend the installation of the new Archbishop of PNG.

Bishop David and Hugh suggested Archbishop Clyde and the General Secretary, and their wives be invited to attend the 2014 installation of the new Waiapu bishop.

Discussion followed and it was agreed parishes be asked to contribute to the Archbishop's travel.

Resolved:

"The committee recommends that Archbishop Clyde and the General Secretary and their wives be invited to attend the installation of the next Bishop of Waiapu."

It was agreed the next bishop of Waiapu be informed of the value of the relationship between PNG and our diocese.

vi. **Social Justice & Care for Creation Issues - Ron Elder**

The Five Marks of Mission

Due to lack of time, the following motion was not discussed at Synod, and was therefore left for Standing Committee to consider:

- ***That this Regional Conference/Synod reaffirm the Five-fold Anglican Mission Statement ("the Five Marks of Mission"), to:***
 - *To proclaim the Good News of the Kingdom*
 - *To teach, baptize and nurture new believers*
 - *To respond to human need by loving service*
 - *To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation*
 - *To strive to safeguard the integrity of creation and sustain and renew the life of the earth.*
 - *(1984 ACC-6 p49 and 1990 ACC-8)*
- ***And to encourage and facilitate more effectively the last three points of mission, each Regional Executive be asked to appoint three members of a Social Justice Working Group, to monitor, promote and advocate in partnership with ministry units and Anglican Care services in the region.***

Ron Elder reported as follows:

1. The Diocese has at present, no structure or established process for pursuing the 4th and 5th Mission Goals. There is no budget allocation and there is no goal-setting or forward-looking plan. These issues are addressed in an ad hoc manner, usually on the initiative of interested individuals. Some organized groups exist, such as the Cathedral Social Justice group and the other parish-based groups. Some Social Justice issues have come to Synod from the Youth Synod.
2. Previously we might have considered our Social Justice involvement to be delegated to the national Social Justice Commissioner. However, in recent years there has been a disjoint in the work of the Commission. SC needs to be updated on the situation and on the review process currently under way. ADOW view should be formulated and presented.
3. There is a clear need for coordination of work on these Mission Goals across the Diocese
 - i. The establishment of the SC portfolio was a first step. This has at least exposed the fact that successive Synods have passed social justice and environmental motions without there being a structure to give them effect. This role is placed at a governance level rather than an operational level.
 - ii. The tabled Synod motion suggests another constructive step. However, the proposed Social Justice Working Groups would still have only regional scope.
 - iii. The Diocese should work towards the establishment of a Diocesan 'Social Justice Enabler' role which would convene and coordinate work on the 4th and 5th Marks of Mission. Part of the job description would be to establish and maintain links with the other dioceses.

Declaration of Interest: I have an interest in taking up a role of this nature which I have discussed with +David in relation to my future ministry options.

It was agreed, Fiona Bell and/or Bishop Murray Mills be invited to attend the next Standing Committee meeting to update members on local and national social justice issues. Accordingly Bishop Murray, be asked to write a report in preparation for the meeting.

At this point Ron Elder left the room.

Diocesan Social Justice Missioner Role

Bishop David updated members on a recent conversation with the Reverend Ron Elder regarding the establishment of a 'Social Justice Missioner' role within the Diocese - a non-stipended position.

Bishop David suggested Ron Elder's name be put forward for the position.

Resolved:

"That approval for the role of Social Justice Missioner to be established and that Alex Czerwonka, Jo Crosse, and Eric

Fairbrother be appointed to write a job description and investigate the resources required, in consultation with Ron Elder."

It was agreed both the budget and job description be presented at the next meeting.

Ron returned to the meeting.

Living Wage

The Living Wage motion was discussed but not decided at Synod. Ron emphasized the need to have a plan in place to ensure progressive movement by an agreed period of time.

It was suggested a Diocesan Executive Summary, wage band and divestiture statement be made available. Ron to write a report for the next meeting, in conjunction with the Diocesan Registrar providing financial information.

vii. **Youth & Families Group - Joan Edmundson**

Joan reported on the various youth events/meetings/matters that had occurred since the last Standing Committee meeting.

viii. **Earthquake Issues (Kensway Database) - Alex Czerwonka**

A sample 'Site System History Report' by Kensway, completed in 2011 was provided by the Diocesan Registrar. Access through the Kensway website is still available to parishes that underwent a site inspection in 2011.

The new government building safety standards regulations have been released. It was suggested these guidelines be circulated to all parishes.

ix. **Revision of Canons - Alex Czerwonka**

Amendments on Canon 11 are now completed. Work will shortly begin on Canon 8 - a Bill to be presented at the upcoming Synod in March 2014.

x. **Liaison with Hospital Chaplains - Alex Czerwonka**

Following the recent retirement of the Chairman for ICHC, Ron Malpass, ICHC are currently undergoing a major review.

SC 13.11.3

BISHOP'S REPORT

Bishop David presented his report including mention of the departure of Flaxmere's Priest Missioner, Reverend Ruth Dewdney moving to Te Puke in early 2014. Bishop emphasised the need for the diocese to stay engaged in Flaxmere.

SC 13.11.4

REPORT OF THE FINANCE ADVISORY SUB-COMMITTEE

The Diocesan Registrar reported, with the absence of a bishop for a large part of 2014, a surplus budget is predicted.

Hugh recommended that a full review of the Ruahine Mission, including financial impact on member parishes be completed mid 2014. This to be done before the Reverend Tim Delaney retires in June. The question remains, if Ruahine is a good model, how should it continue to be resourced?

Resolved:

"The Report of the Finance Advisory Sub-Committee dated 15th November 2013 be adopted".

SC 13.11.5 TAX ON CLERGY HOUSING

The Government has agreed to continue with the longstanding practice, whereby the taxable value of free accommodation for clergy provided by the Church, will be capped at 10% of their remuneration.

SC 13.11.6 MOTOR VEHICLE REIMBURSING RATES

The InterChurch Working Party and Anglican Tax Unit have agreed to a new schedule of rates effective from June 2013. The suggested rates are shown with our existing rates in parentheses.

- Up to 14,000km - annual running 69c (69c)
- Up to 20,000km - annual running 56c (56c)
- Up to 26,000km - annual running 49c (50c)
- Kilometres beyond the chosen band 26c (27c)

Waiapu had previously adopted a casual rate of 60c per kilometre for occasional users who do not keep annual odometer readings. An equivalent is not contained in the new schedule, but the Diocesan Registrar recommends that we retain this provision.

Resolved:

"That the banded rates produced by the InterChurch Working Party and Anglican Tax Unit be adopted."

SC 13.11.7 MARSDEN CROSS PROJECT FUNDRAISING

Contributions received from parishes, to date amounts to \$11,455.28.

SC 13.11.8 STRATEGIC PLANNING REVIEW GROUP

Reverend Erice Fairbrother presented a proposal outlining a process going forward to develop a strategic plan. A draft to be completed by Synod 2014.

The following comments were received:

- Impossible to plan five years ahead due to the constant change of the Diocese - a two/three year plan more realistic.
- Involve the Regional Deans, Diocesan Ministry Education, CEO of Social Services to assist with feedback. Regional conferences will also be useful.
- Develop a lean, straight forward plan with the flexibility for change.
- Plan must be missional- scope for missional emphasis in the preamble.
- Under 40's to be included in the strategic plan discussions/feedback.

Resolved I:

"Standing Committee approves the establishment of a Strategic Plan Steering Group consisting of the Diocesan Registrar - Colleen Kaye, the Standing Committee Chair - Hugh McBain, Standing Committee member - Erice Fairbrother, Laity - David Ritchie, Susanna Shelton."

Resolved II:

"That the proposed timeline be adopted with a maximum of a three year outlook."

Resolved III:

"Standing Committee affirms the proposed Strategic Plan priorities organized under the following headings: Mission, Ministry Under 40's, Education and Nurture, Justice, and Stewardship."

In closing, Bishop David referred to the future of diocesan curates and asked the diocese to find creative ways of financially providing for them during their curacy.

With this being Bishop's final Standing Committee meeting, he expressed gratitude for the work accomplished and the relationships formed over the last five years.

Prayers and thanks for Bishop David's ministry were offered before he left the meeting.

SC 13.11.7 ELECTORAL COLLEGE ARRANGEMENTS COMMITTEE

The Diocesan Registrar reported briefly on the first meeting of the Electoral College Arrangements Committee, attended by Bishop Victoria Matthews.

Hugh McBain spoke of the installation date for Bishop David in March 2014 in St Joaquin, California. All agreed a representative from the Diocese should attend. Expenses to be covered by the diocese.

Some discussion took place regarding a suitable representative.

Resolved:

"Approval was granted for the Vicar General, the Reverend Brian Hamilton to represent the Waiapu Diocese at Bishop David's installation in San Joaquin, USA, in March 2014."

The question of a more open electoral process, and a greater transparency between diocese and candidates nominated was raised, ie publishing names on the diocesan website.

Resolved:

"That Waiapu Standing Committee:

- a) Wishes to adopt a more open episcopal electoral process.***
- b) Asks the arrangements committee to develop a process which includes the publication of candidates names, and regional meetings where candidates are invited to be present and able to speak for themselves."***

Rationale:

Provides a greater transparency in the process.

Allows for mutual discernment for candidates as well as diocese

Allows candidates to speak for themselves.

Provides a more level playing field for synod representatives, particularly lay people who may not have as much prior knowledge of candidates.

The proposed draft Electoral College Process timeline was discussed and additional suggestions and amendments were noted.

Resolved:

"That the Electoral College Process timeline be approved, including the suggested amendments."

It was agreed that the Vicar General facilitate the Regional consultations in mid-February.

STANDING COMMITTEE MEETING DATES IN 2014

5th February

10th April


29th May

31st July

20/21 September - Synod

27/28 November

The meeting closed at 4.55pm, prior to departing to the Bishop's home for dinner.

Confirmed: 
Chair

Date: 5.2.14