

Anglican Diocese of Waiapu

STANDING COMMITTEE

Minutes of the Meeting held via Zoom Video Conference on Thursday 20 August 2020 at 9.00am

Please Note: The meeting did not follow the order of the agenda; however, the minutes are recorded as per the agenda

PRESENT: Bishop Andrew Hedge (Chairman), Mrs Elaine Wood, Mr John Binns, Mrs Lauren Hibberd, Dr Diane Mara, Miss Alison Thomson, The Rev'd Paul Williamson, The Rev'd Jo Crosse, The Rev'd Jenny Chalmers, The Rev'd Isabel Mordecai.

IN ATTENDANCE: Ms Colleen Kaye (Board Secretary), Ms Liz Oliver (Administrator/Minutes Secretary).

APOLOGIES: The Very Rev'd Ian Render.

OPENING PRAYER: Led by Bishop Andrew Hedge.

WELCOME: Bishop Andrew welcomed everyone to the meeting. He noted his support to The Very Rev'd Ian Render, Cathedral, and laity staff.

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| | <p>Bishop Andrew welcomed Jonathan Hensman, Chairperson of the Hereworth School Trust Board to the meeting at 9:30am and introduced Jonathan to the Board members.</p> <p>Jonathan Hensman presented a verbal update on the activities involving the school. It was agreed that a written update report would be presented in the new year.</p> <p>There are 3 diocesan appointments on the School Trust Board, Jonathan sits as Chairman; John Matthews and Lucy Dobbs are the other diocesan appointees.</p> <p>The school is currently looking for a replacement Chaplain due to the appointment of Rev Alan Burnett to the Taradale Parish.</p> <p><i>Resolved that: Standing Committee support the work being undertaken by the Hereworth School Trust Board and will extend an invitation to present a written report in the New Year.</i></p> |
| SC 20.08.2 | <p>Confirmation of the Minutes – 18th June 2020</p> <p><i>Resolved that: The minutes of the meeting held on 18th June 2020 be confirmed as a correct record.</i></p> <p>Confirmation of the 'IN COMMITTEE' Minutes – 18th June 2020</p> <p><i>Resolved that: The minutes of the 'In Committee' meeting held on 18th June 2020 be confirmed as a correct record.</i></p> <p>Matters Arising and Action List</p> <p>The action list was noted and there were no matters arising.</p> |
| SC 20.08.3 | <p>PROPERTY</p> <p><u>Parish of Napier South -Update on Progress</u></p> |

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| | <p>Bishop Andrew has met with The Rev'd Leo Te Kira regarding the future of the parish and his future options.</p> <p>The Rev'd David van Oeveren is working alongside the Vestry to create a report, due in September, to look at possible alternative Parish funding. The Parish would like to maintain a place of mission.</p> <p>The property issues were discussed - meetings have been held with some of the people using the buildings with confirmation given that they can have access until end of 2020. Timeline for the demolition of the buildings is now to be next year.</p> <p>The intention is to have a public statement on the Parish of Napier South available around October/November. At present, Vestry are not currently media ready.</p> |
| <p>SC 20.08.4</p> | <p>The Finance Manager, Tracey O'Shaughnessy was welcomed to the meeting at 11am.</p> <p>FINANCE</p> <p>The Finance Manager presented the financial reports.</p> <ul style="list-style-type: none"> • Financial Report – July 2020 • Financial Narrative – July 2020 • Parish Financial Health Sheet – July 2020 <p>Further to the reports:</p> <p>COVID wage subsidy update</p> <p>The Board are seven months into the year and COVID has thrown a curve ball financially this year. For the Diocese as of 31 July there was a variance against budget of \$478k of this \$350k is directly attributed to COVID-19. This is broken down into \$188k which was used to support the Parishes via the stipend and \$161k has been the effect of the reduced administration fee received from Waiapu Board of Diocesan Trustee. Also, the increased cost of additional staff in the Shared Services team for Property Management, Business Development, and IT.</p> <p>A full reconciliation of the Diocese as a whole has been undertaken, comparing April 2020 with April 2019, where revenue was down 31% across the board which meant the Diocese was entitled to the Government COVID-19 Wage Subsidy. The Diocese have some good and clear paperwork to support any audit in the future.</p> <p>A review is being done by finance to calculate what is owing to Parishes and this will be paid out in the August payments. Bishop Andrew spoke of a clear communication to convey to Parishes that the subsidy was for the whole Diocese and we were able to do that because of the consolidated funds.</p> <p>Rev'd Williamson thanked Tracey O'Shaughnessy for the huge amount of work that went into applying for the subsidy.</p> <p>Investments</p> <p>The Finance team are not confident to predict where the administration fee will be at year end. Finance are hoping that the administration fee will not be down more than 20% of the budget.</p> <p>The indicative Call Fund interest rate starting March/April 2020 is 3.25%, the same as prior years. It is expected the Investment return should remain static for Parishes.</p> |

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| | <p>Budget 2021 The Finance Manager is in the process of drafting the 2021 budget and invited the Standing Committee Trustees to advise of any strategic funding that they want listed, put aside to cover costs. So that the budget reflects what Standing Committee wants to achieve for the coming year.</p> <p>Parish Health Sheet It has been a challenge to apply a formula to project where the Diocese is at and assumes there is not going to be any further lockdowns in the region. The Finance Manager expects income to increase. Parishes revenue from offerings is mainly coming from automatic payment giving. Bounce back has started to happen. Property costs are in line with prior years.</p> <p>ANZ Bank has advised that that from 1 July 2021 they will not be accepting cheques, which means there will need to be a review on what methods people are paying money to Parishes. Parishes may need to look at mobile Eftpos machines or other means for Parishes to receive the funds.</p> <p>The Parish of Rotorua result was discussed by Standing Committee, due to its revenue drop. The Opportunity Shop has been shut down during COVID-19 lockdown and has not reopened yet. The new Vicar starts in the Parish in September. It is proposed to review where the Parish is financially in February 2021.</p> <p>The last Standing Committee discussed the Parish Health Sheet incorporating projected property costs against projects. It was noted that some compliance issues in parishes will be reflected as well. It was agreed that an explanatory column will be included to reflect what the "Other Income" is made up from.</p> <p>Action:</p> <ol style="list-style-type: none"> <i>The Finance Manager and Property Portfolio Manager to work on new format for the Parish Health Sheet.</i> <p>Resolved: <i>It is proposed that any funds still held by the Diocese for Parish employees or clergy, that were received from the Government COVID wage subsidy should be applied against the parishes employees' wages until completely used up.</i></p> <p>Resolved: <i>To receive the financial reports to 31 July 2020.</i></p> <p>Action:</p> <ol style="list-style-type: none"> <i>Finance are Working with the auditors and should have the financial statements to present back to Standing Committee by the end of this August.</i> <i>Finance Manager and Property Portfolio Manager to meet and cost project work in Parishes for the Parish health Sheet report for the next meeting.</i> |
| SC 20.08.5 | <p>Diocesan Committees</p> <ul style="list-style-type: none"> Diocesan Canon Review Committee Nothing to report. Diocesan Ministry Committee Nothing to report. |
| SC 20.08.6 | <p>ROYAL COMMISSION OF INQUIRY</p> <p>Verbal report from Bishop Andrew provided an update, key points included:</p> |

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| | <ul style="list-style-type: none"> ○ Royal Commission hearings will be held later this year to focus initially on 3 Anglican Institutions: The Diocese of Auckland, the Diocese of Christchurch and particular focus will be on the Anglican Trust for Women and Children because of the nature of their social services agencies. ○ The Board Secretary and The Bishop attended a webinar which gave them a fast-paced briefing by Jeremy Johnson on how the hearings will work. There is nothing more required currently. Next step is an upcoming presentation from Dr Steven Winter on redress. |
| <p>SC 20.08.7</p> | <p>OTHER REPORTS</p> <p><u>Bishop's Report</u></p> <ul style="list-style-type: none"> ● The Bishop has had good feedback and has welcomed the changes to his travel and work/life balance. ● Bishop Ellie Sanderson, from Wellington has had surgery and Bishop Andrew asked that she and her family, be in your prayers. He spoke of The Very Reverend Ian Render and his health issues and the Cathedral and Vestry being supported during this time. ● Bishop Andrew was conscious that the whole community is struggling with the uncertainty around COVID-19 and the general mental health and wellbeing. He would like to find some positive moments to meet within the Diocese. ● The Clergy training is currently being done by Zoom and it has had a good impact, but everyone is looking forward to meeting together. ● Changes with clergy: The Rev'd Alan Burnett will be the Vicar at the Parish of Taradale and The Rev'd Bruce Allport to be the Vicar at Parish of Rotorua. There is a farewell for The Rev'd Dale Williamson, who retires at the end of this month from the Parish of Tauranga. The Rev'd Paul Williamson will step into the role for the next couple of months whilst continued work is done on finding clergy who are willing to take on this demanding role of a large Parish ● The Bishop spoke of the work that the Property Portfolio Manager is doing around properties in the Diocese and the advice he has given to the Diocesan Registrar and the Parishes is very encouraging. ● This year's General Synod was held by Zoom. A lot of the time was spent "In Committee". The decision was made that General Synod take place in two parts. The first meeting was held via Zoom in July. There needed to be more time for thinking and processing in debates and the feeling was that they moved too quickly through some issues. The second meeting is intended to be a face to face in Nelson. ● It was noted that work is underway with the Parishes of Hastings, Riverslea and Mahora and sees an opportunity over the next 3-6 months to focus on Hastings and what Ministry in the Parishes could look like. <p><u>General Synod Standing Committee Report - General Synod Representative Report</u></p> <p>The Rev'd Jenny Chalmers sought clarification on funding for the legal representation at the Royal Commission it was confirmed that only funding for the schools was coming from a grant from the St John's Trust Board.</p> <p>It was advised that an application was made for \$255,000 over two years</p> <p>All other individual Anglican schools will have part funding based on the number of students in each school. It works out to be about \$90k per year over the next two years.</p> |

| | <p>The Trust Board agreed to the applications on the basis that if the schools are using funding for general representation there is a good chance that it would be taken away from educational resources.</p> <p>Reflections from the Pakeha Bishops meetings from Rev'd Canon Michael Hughes are it is unlikely to be a face-to-face General Synod this year.</p> <p><u>TPCCG Representative Report</u></p> <p>The meeting was arranged for the 12 October via Zoom. Alison Thomson had nothing further to report.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>SC 20.08.8</p> | <p>OTHER BUSINESS</p> <p><u>Update from Regional Conferences – Nominations</u></p> <p>Diane Mara indicated that she will not be available to be a member of Standing Committee from Synod 2020. She has been called to work with Pacific governance group in Hawke's Bay. She is going to be on an advisory group for Ministry of Health and MSD. And she thanked the Committee for their support, and she has learnt a lot while she has been part of this committee.</p> <p>Nominations received at the regional conferences are as follows:</p> <p>Regional Nominators:</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: center;"><u>Clergy</u></th> <th style="text-align: center;"><u>Laity</u></th> </tr> </thead> <tbody> <tr> <td>Bay of Plenty</td> <td>The Rev'd John Hebenton The Rev'd Ruth Dewdney</td> <td>Angela Stensness Penny Hales</td> </tr> <tr> <td>Hawke's Bay</td> <td><i>No nominations</i></td> <td>Hugh McBain</td> </tr> <tr> <td>Eastland</td> <td>The Rev'd Bronwyn Marchant</td> <td><i>No nominations</i></td> </tr> </tbody> </table> <p>Nominations for Standing Committee:</p> <table border="0"> <tbody> <tr> <td style="width: 60%;">The Rev'd Ian Render</td> <td>Alison Thomsen</td> </tr> <tr> <td>The Rev'd John Matthews</td> <td>Lauren Hibberd</td> </tr> <tr> <td>The Rev'd Jo Crosse</td> <td>Paul White</td> </tr> <tr> <td>The Rev'd Sue Beverly</td> <td>Elaine Wood</td> </tr> <tr> <td>The Rev'd Paul Williamson</td> <td></td> </tr> <tr> <td>The Rev'd Linda King</td> <td></td> </tr> <tr> <td>The Rev'd Bronwyn Marchant</td> <td></td> </tr> </tbody> </table> <p>Nominators for Standing Committee:</p> <table border="0"> <tbody> <tr> <td style="width: 60%;">The Rev'd Jenny Reynolds</td> <td><i>No nominations</i></td> </tr> </tbody> </table> <p>Diocesan Synod 2020 – 31 October/1 November 2020</p> <p>This year there will be a strong focus on responding to the General Synod Motion 11, from 2018 around Social Impact Investment or Mission Aligned Investment. WASSTB have been introduced to the idea and are thinking strategically about what difference it would make for the deliverance of services through the Diocese.</p> <p>Bishop Andrew would like to extend invitations to the local Mayors and politicians to join Synod, learning about the future for the Diocese and our focus of attention on social impact investment and mission aligned investment.</p> <p>This year time will be spent to celebrate St Matthew's School Hastings 125 Year Anniversary. They would like to celebrate on the Sunday at Synod with a combined School and Diocesan</p> | | <u>Clergy</u> | <u>Laity</u> | Bay of Plenty | The Rev'd John Hebenton The Rev'd Ruth Dewdney | Angela Stensness Penny Hales | Hawke's Bay | <i>No nominations</i> | Hugh McBain | Eastland | The Rev'd Bronwyn Marchant | <i>No nominations</i> | The Rev'd Ian Render | Alison Thomsen | The Rev'd John Matthews | Lauren Hibberd | The Rev'd Jo Crosse | Paul White | The Rev'd Sue Beverly | Elaine Wood | The Rev'd Paul Williamson | | The Rev'd Linda King | | The Rev'd Bronwyn Marchant | | The Rev'd Jenny Reynolds | <i>No nominations</i> |
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Eucharist and to provide the Chairperson of the Board and the Principal, Andrew Eagle to share something of the school. Rev'd Monty Black, the Vicar of the Parish at the time of opening the school and the first Principal, Bronwyn Grant have been invited as well.

An Agenda Order paper is to be prepared for Synod and a Zoom meeting will be arranged before the end of September for the Standing Committee to approve this paper.

Order Paper Committee

The Rev'd Jo Crosse volunteered to be on committee with the Bishop and Diocesan Registrar.

Action:

Rev'd Jo Crosse, The Bishop and Board Secretary to meet and work out Agenda Order for Synod.

Climate Change

Terms of Reference – Climate Change Resource

Proposed wording below:

“WAIAPU DIOCESE STANDING COMMITTEE (WDSC) MARCH 2020 Response to Climate Change

Call for expressions of interest to assist WDSC to provide a strategy and associated educative resourcing for local and regional responses to climate change.

Currently WDSC is seeking a person to compile a report that provides a current picture of:

1. The various innovations and projects currently being implemented in response to climate change throughout the Diocese, including administration, social services, schools and community facing ministries.
NOTE: The aim is not to compare the relative worth or extent of projects but simply to gain an informed overview.
2. Ideas collated from across the Diocese to discern one or two urgent issues that could become the urgent priority action areas.
NOTE: Groups will be asked about local climate or environment issues irrespective of whether they are currently involved or not or whether they will be in the near future.
3. Case Studies of a small selection of current projects to be developed on behalf of those who wish to share to encourage other parishes and diocesan bodies.

This report will be used to develop and promote a Diocese-wide strategy to educate and resource responses to climate change going forward in 2021.

SPECIFICATIONS FOR PROJECT

Timelines

A report (as specified above) will be completed in time for submission and discussion at the WDSC meeting on 10 December 2020.

Support and Resources

The writer of the report will be supported to attend regional meetings, Synod and Standing Committee meetings where time will be allocated on the agenda for discussion and sharing of

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| | <p>ideas on climate change responses and future planning. Dates and venues of these meetings will be provided.</p> <p>Remuneration (I suggest travel to meetings as above plus one negotiated payment for completion and presentation of the report). (Needs a budget).</p> <p>REPORTING TO/CONTACT PERSON: (Rev Ian Render, Colleen Kaye, Diocesan Registrar) Progress reports due to Standing Committee: 5 November 2020.”</p> <p>No feedback has been received from circulating the TOR, so it is assumed all members are happy with the document to proceed to action.</p> <p>Social Services may be interested in this as well. To reflect a wider survey and give it an educational focus.</p> <p>Other Business</p> <p>The Bishop spoke to each of the Standing Committee Members who have indicated that they will no longer be members of the Committee and thanked them for their time on Standing Committee, and the value of their contributions which are much appreciated.</p> <ul style="list-style-type: none"> • The Rev’d Isabel Mordecai who is moving to Auckland and will be leaving the area was wish well and thanked for her contribution into the committee. • Mr John Binns was thanked for his work in the Parish of Tauranga. • Dr Diane Mara was thanked for all her work on committees in the Parish of Taradale and the Standing Committee, as her knowledge and input were greatly appreciated by the Diocese and the Waiapu Social Services. |
| <p>SC 20.08.9</p> | <p>Next meeting dates</p> <p>Proposed two-hour Zoom meeting before end of September and Synod.</p> <ul style="list-style-type: none"> • 5 November 2020 • 10 December 2020 |

Bishop Andrew called the meeting to a close at 12.16pm

CONFIRMED

Signed : _____ Date: _____
(Chairman)