

# Anglican Diocese of Waiapu

## STANDING COMMITTEE

**MINUTES of the conference meeting held in the Boardroom,  
Waiapu Anglican Centre, 2 Bower Street, Napier and Papamoa Gardens on  
Tuesday 27<sup>th</sup> February 2020 at 9:00am**

**CHAIRPERSON: The Right Reverend Andrew Hedge**

	<p><b>Membership:</b></p> <table><thead><tr><th><b>Napier</b></th><th><b>Papamoa</b></th></tr></thead><tbody><tr><td>Bishop Andrew Hedge</td><td>Rev'd Paul Williamson</td></tr><tr><td>Rev'd Tim Barker</td><td>Mrs Elaine Wood</td></tr><tr><td>The Very Rev'd Ian Render</td><td>Mr John Binns</td></tr><tr><td>Rev'd Jenny Chalmers</td><td></td></tr><tr><td>Ms Lauren Hibberd</td><td></td></tr><tr><td>Rev'd Jo Crosse</td><td></td></tr><tr><td>Dr Diane Mara</td><td></td></tr><tr><td>Miss Alison Thomson</td><td></td></tr><tr><td>Ms Colleen Kaye (Registrar)</td><td></td></tr></tbody></table> <p><b>In Attendance:</b> Ms Bianca Snee (Minutes Secretary) Tracey O'Shaughnessy (Finance Manager - Part)</p> <p><b>Apologies</b> Rev'd Isabel Mordecai Miss Alison Thomson (In attendance until 11:30am) Ms Lauren Hibberd (In attendance until 2:00pm)</p> <p><b>Opening Prayer:</b> Led by Bishop Andrew Hedge.</p>	<b>Napier</b>	<b>Papamoa</b>	Bishop Andrew Hedge	Rev'd Paul Williamson	Rev'd Tim Barker	Mrs Elaine Wood	The Very Rev'd Ian Render	Mr John Binns	Rev'd Jenny Chalmers		Ms Lauren Hibberd		Rev'd Jo Crosse		Dr Diane Mara		Miss Alison Thomson		Ms Colleen Kaye (Registrar)	
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	<p><b>Please note:</b></p> <ul style="list-style-type: none"><li>The meeting did not follow the order of the agenda; however, the minutes are recorded as per the agenda.</li></ul>																				
SC 20.02.1	<p><b>Confirmation of the Minutes – 4 &amp; 5 December 2019</b></p> <p><b><i>Resolved:</i></b> <i>The minutes of the meeting held on the 4<sup>th</sup> and 5<sup>th</sup> December 2019 be confirmed as a correct record.</i></p> <p><b>Matters Arising and Action List:</b></p> <p>A discussion was held on the Action List, no matters arose.</p>																				

<p><b>SC 20.02.2</b></p>	<p><b>FINANCE</b></p> <p>The Finance Manager presented the financial reports.</p> <ul style="list-style-type: none"> <li>• Financial Report – 31<sup>st</sup> Jan 2020</li> <li>• Financial Narrative – 31<sup>st</sup> Jan 2020</li> <li>• Parish Financial Health Sheet – 31<sup>st</sup> Jan 2020</li> </ul> <p><b>Further to the reports:</b></p> <ul style="list-style-type: none"> <li>• The Diocese is tracking along as expected. There has been an increase in investment income, which is looking like a reasonable uplift for investments.</li> <li>• Income from St Johns includes the Sabbatical payment for Bishop Andrew Hedge.</li> <li>• Administration center remains fluid, and it is expected that increased skills will bring an uplift in income over time.</li> </ul> <p>Jenny complimented the work that has being done by Finance – key message – thank you.</p> <p><b>Parish Health Sheet:</b></p> <ul style="list-style-type: none"> <li>• There has been some confusion over the 2020 budget email, however, a communication structure has been put in place to ensure it does not happen again.</li> <li>• Cash Management has been running better with improved communication between treasurers and Diocese office.</li> <li>• Offerings continuing to be steady, but 2020 may continue to be low.</li> <li>• Rental incomes are up as assets are working harder.</li> <li>• There is a concern that while property costs have been maintained over the last 3 years, parishes may have been deferring repairs and maintenance.</li> <li>• Parishes have donated \$125,000 to the community this year.</li> <li>• Investments are increasing across the parishes.</li> </ul> <p><b><i>Resolved: To receive the financial reports to 31<sup>st</sup> January 2020.</i></b></p>
<p><b>SC 20.02.3</b></p>	<p><b>PROPERTY</b></p> <p><b><u>Parish of Napier South -Update on Progress</u></b></p> <p><b>Standing Committee moved into committee at 1:15pm</b></p> <p><b>Standing Committee moved out of committee at 1:58pm</b></p> <p><b><u>Papamoa Update</u></b></p> <p>Paul provided an update on recent developments in Papamoa and advised the following:</p> <ul style="list-style-type: none"> <li>• Social Services operate as Parish Projects by the parish for 3 remaining services.</li> <li>• Financially, rent is split between ACW and Papamoa, therefore no costs are incurred.</li> <li>• Projecting 50k surplus by the end of 2020.</li> <li>• Rented facility has been modified, giving off a different feel and use within it.</li> <li>• The building is now working for Papamoa. It has a foyer, 3 or 4 rooms and a kitchen etc.</li> </ul>

	<ul style="list-style-type: none"> <li>• There is potential for a new missionary by the end of the year if things keep on tracking.</li> </ul> <p><b>Noted</b></p>
<p><b>SC 20.02.4</b></p>	<p><b><u>Taking Climate Action into our Hands</u></b></p> <p><b>Bishop Andrew welcomed Isaac Beech to the meeting at 11:00am</b></p> <p>Isaac was invited to attend the Standing Committee meeting to help Standing Committee look strategically at a response to the Motion ‘Taking Climate Action into our Hands’ from Synod 2019 and to help create discussion and formulise actions.</p> <p>Isaac’s message to Standing Committee was to think about what actual role Standing Committee can play in responding to some of the work that is already being done. As by discussing what role Standing Committee can play, it may then encourage support from parishioners.</p> <p>Bishop Andrew thanked Isaac for attending the meeting and acknowledged his contribution and connection to the wider conversation and his ability to see connectiveness between Standing Committee and the wider part of the diocese.</p> <p><b>Isaac left the meeting at 12:09pm</b></p> <p>A further discussion was held regarding developing a strategy. Standing Committee agreed to focus on an initiative involving protecting the environment.</p> <p>It was identified that further assistance may be required, and it was agreed that a small working group, consisting of Diane, Jo and Ian will meet to formulise terms of reference and recruitment process to onboard a contractor.</p> <p><b><i>Resolved that: A Terms of Reference and recruitment process be prepared by a working group to then engage with a contractor who will assist to develop a strategic development process in response to climate change.</i></b></p> <p><b><i>Action: Working Group to liaise with the Diocesan Registrar, who will then report back to Rev’d Jenny Chalmers who will distribute Terms of Reference to the wider Standing Committee.</i></b></p> <p><b>Break for Lunch at 12:34.</b></p>
<p><b>SC 20.02.5</b></p>	<p><b><u>WASSTB’s Statement of Intent for approval</u></b></p> <p><b>Lucy Laitinen, ACW CEO, was welcomed to the meeting at 9:47am</b></p> <p>Bishop Andrew offered an apology from John Palairt, WASSTB Chair, and acknowledged the recent appointment of Rev’d Jo Crosse to the WASSTB.</p> <p>Lucy spoke to her memo regarding WASSTB’s Statement of Intent and position on the use of gambling funds.</p>

	<p>Standing Committee were pleased to hear that funding from gaming trusts would cease – with the exception of the Raffles and Lotteries trust donations.</p> <p>It was suggested to revise the wording at the beginning of the Statement of Intent to say “We do not agree or believe that there should be gaming establishments”.</p> <p>The recommendation to urge all Waiapu ministry units and agencies to adopt the Anglican Care Waiapu’s stance on the application for and use of funds from gaming trusts was discussed. Standing Committee agreed that this recommendation should be a topic for debate and discussion at Synod. It was also agreed that the motion would come from Standing Committee, however, WASSTB would speak to it.</p> <p><b><u>Resolved:</u></b></p> <ul style="list-style-type: none"> <li><i>i. Standing Committee resolve to approve the Statement of Intent for Anglican Care Waiapu;</i></li> <li><i>ii. Note that a report on WASSTB’s financial performance and financial position will be submitted to the Standing Committee after the WASSTB receives its final audited accounts in August this year;</i></li> <li><i>iii. Note WASSTB’s decision to stop applying for funds from gaming trusts on theological and harm-based grounds;</i></li> <li><i>iv. Note that WASSTB has approved a pathway for the implementation of the Living Wage into Anglican Care Waiapu’s remuneration framework by July 2021;</i></li> <li><i>v. Note that the liquidation of Anglican Care Waiapu Ltd is expected to be complete by the end of March 2020 and that a motion will be prepared for Synod to change the Canons accordingly;</i></li> <li><i>vi. Note the pathway agreed to be WASSTB</i></li> </ul> <p>Lucy Left the meeting at 10:43am  Break for morning tea at 10:43am  Meeting reconvened at 11:00am</p>
SC 20.02.6	<p><b>ICB Motor Vehicle Reimbursing Rates (2019-2020)</b></p> <p>A letter outlining ICB Motor Vehicle Reimbursing Rates for 2019/2020 was presented to Standing Committee for consideration and approval.</p> <p><b><u>Resolved:</u></b> <i>To accept the ICB Motor Vehicle Reimbursing Rates, and in accepting these the Diocese Registrar is to work with her team to develop a communication to send out to the Diocese with some hypothetical examples to help people see how they can fit into brackets.</i></p> <p><b><u>ACTION:</u></b></p> <ul style="list-style-type: none"> <li><i>i. Communicate to parishes the new rates and a list of responsibilities people need to take to record their mileage.</i></li> <li><i>ii. Suggest to parishes that they record annual mileage for the year and inform them that the default 46 cents per km flat rate is only one option, and they may be able to claim at a higher rate.</i></li> </ul>

<p>SC 20.02.7</p>	<p><b><u>Minutes – Synod 2019</u></b></p> <p><b><i>Resolved that:</i></b></p> <ul style="list-style-type: none"> <li><i>i. The minutes of the Second Session of the Sixty-Third Synod held on 21<sup>st</sup> September 2019 be confirmed as a correct record.</i></li> <li><i>ii. Standing Committee resolves to ensure that the minutes of future Synods are presented for confirmation at the first meeting following Synod annually.</i></li> </ul> <p><b><i>Action: To review the minutes within a timely manner.</i></b></p>
<p>SC 20.02.8</p>	<p><b>Diocesan Committees</b></p> <ul style="list-style-type: none"> <li>• <b><i>Diocesan Canon Review Committee</i></b> Nothing to report.</li> <li>• <b><i>Diocesan Ministry Committee</i></b> Nothing to report.</li> </ul>
<p>SC 20.02.9</p>	<p><b>OTHER REPORTS</b></p> <p><b><u>Royal Commission Work</u></b></p> <p>An update was provided, highlighting the main points:</p> <ul style="list-style-type: none"> <li>• Consultancy work undertaken re royal commission work.</li> <li>• Team working on perceived risk - Where a priest without a current license and not active, is in breach – how this will be handled.</li> </ul> <p><b><u>Bishop’s Report</u></b></p> <p>Bishop Andrew has great confidence and is very comfortable to be going away on Sabbatical and, being allowed the freedom to do several things. Bishop Andrew is pleased to have a supportive dedicated team with Colleen, Jenny and the office staff to keep everything running, and is very appreciative that this sabbatical is available, and with specific targeted funding reduces the financial strain.</p> <p>Bishop Andrew outlined his immediate plans for the first part of his Sabbatical:</p> <ul style="list-style-type: none"> <li>• One month in Samoa to work with the paramedic first response team (EMT) to help build them up with assistance from the Queensland Medical Team.</li> <li>• Growing opportunity.</li> <li>• Intending to spend time with All Saint’s Primary (Woodford School are keen to establish a relationship).</li> <li>• Upon return, will have a couple weeks rest.</li> </ul> <p>During the second part of the Sabbatical, Bishop Andrew is heading to Lambeth with Raewyn in July/August and is hoping to fit in a trip to Jerusalem after Lambeth.</p> <p>This sabbatical has the support from the Archbishop’s office and Michael Hughes.</p> <p>Bishop Andrew offered gratitude and thanks for all support.</p>

	<p><b><u>General Synod Representative Report</u></b></p> <p>Rev'd Jo Crosse provided a written report of the most recent GSSC meeting and offered a personal reflection.</p> <p>Bishop Andrew, on behalf of Standing Committee acknowledged and thanked Jo for her outstanding contribution to GSSC and for keeping Standing Committee informed.</p> <p><b><u>TPCCG Representative Report</u></b></p> <p>Alison Thomson informed that there was nothing to note, and the next meeting will be held on the 31<sup>st</sup> March 2020.</p>
<p><b>SC 20.02.10</b></p>	<p><b>OTHER BUSINESS</b></p> <p><b><u>Curacy Fund – Support for Te Pihopatanga o Te Tairawhiti</u></b></p> <p><b>Bishop Andrew welcomed Archbishop Don Tamihere to the meeting at 2:00pm.</b></p> <p>Bishop Andrew explained that Archbishop Don had previously approached him to seek assistance with the training and support of Zhane Whelan, an ordinand. Bishop Andrew is interested in supporting Tairawhiti in this way as a reflection of our partnership between the Diocese and Amorangi and has brought to the Standing Committee for consideration.</p> <p>Archbishop Don provided more information about Zhane and also acknowledged Rev'd Jo Crosse for her time and contributions to GSSC.</p> <p><b>Archbishop Don left the meeting at 2:22pm</b></p> <p>A discussion was held regarding the intention to use Curacy Funds to help support Zhane. It was brought to the Committee's attention that funding would be outside of normal curacy conditions, however, the Committee agreed that it was worthwhile investing in Zane and his time with the church prior to his ordination.</p> <p><b><u>Resolved that:</u></b></p> <ul style="list-style-type: none"> <li><i><b>i. Standing Committee agree to release Curacy Funds in support of Archbishop Don's request for support by providing a stipend for Zhane Whelan effective 1 February 2020 through 31 January 2022.</b></i></li> <li><i><b>ii. Standing Committee acknowledge that this request comes seeking exceptions be made to the fund in that these funds would be released to our partner in Tairawhiti, and for an ordinand priest of a young age.</b></i></li> </ul>
	<p><b>Bishop Andrew called the meeting to a close at 3.02pm.</b></p> <p>Confirmed: _____ Chair</p> <p>Date: _____</p>