

CANON VI*Renumbered
2020***OF SAFE TO RECEIVE TESTIMONIALS**

1. Every Licensing Bishop / Pīhopa in every Diocese and Hui Amorangi shall establish and maintain adequate records in some permanent form that record the relevant and applicable information in respect of each bishop, ordained minister or licensed layperson who at any time holds or has held a Licence, Letters of Authority, Permission to Officiate or similar in respect of any ecclesiastical office or appointment or permission within the Diocese or Hui Amorangi.
 - 1.1 In New Zealand information in such records is subject to the terms of the Privacy Act, 1993.
 - 1.2 The information to be kept in such records shall contain adequate information of the relevant:
 - Name(s) of the Person.
 - Details of Ordination(s), and names of Ordaining Bishop(s) (if known).
 - Ecclesiastical Office(s) and / or Appointment(s) held within Diocese / Hui Amorangi, including relevant dates.
 - Any known previous Ecclesiastical office(s) and / or appointments held, and relevant Diocese or Episcopal jurisdiction.
 - Details of any formal proceedings initiated and / or occurring under Title D.
 - Details of resignation(s), retirement, or other events relevant to office, appointment or jurisdiction.
2. When any bishop, ordained minister or layperson seeks or is proposed for appointment to any Ecclesiastical office or appointment or requires any license or permission within a Diocese or Hui Amorangi, such person shall request the licensing bishop in any Diocese or Hui Amorangi where they have previously served and held a licence or permission to forward Letters Testimonial to the licensing Bishop / Pīhopa for the sought or proposed appointment.
3. Letters Testimonial shall contain all relevant and applicable information kept pursuant to clause 1.2 of this Canon extracted from the records maintained in respect of the person making the request, and shall be signed by the licensing Bishop / Pīhopa or by their Vicar-General.
4. Letters Testimonial shall be in the form in the Schedule.
5. In New Zealand all information and records kept and maintained and Letters Testimonial issued pursuant to this Canon shall be kept, maintained and issued in accordance with the provisions of the Privacy Act, 1993, and in particular shall be consistent with any obligations relating to confidentiality.

- 6. Nothing in this Canon is intended to operate to prevent or hinder the provision of a reference or evaluative or opinion material, provided in New Zealand any such reference or other material is provided in a manner and form and for a purpose or use which is duly authorised in terms of the Privacy Act, 1993.
- 7. Whenever a person has held a relevant previous office or appointment elsewhere than within this Church, in so far as possible the intent of this Canon can and may be applied to that situation.
- 8. Nothing in this Canon shall operate to prevent the making of inquiries and obtaining of details in respect of relevant police, court or other law enforcement agencies in New Zealand or elsewhere.

SCHEDULE

Letters Testimonial – Safe to Receive.

Confidential Report:

To the Bishop / Pīhopa of.....

I hereby certify that.....,who has signified to me a desire to be transferred to the Episcopal jurisdiction of the Bishop of the Diocese of..... / Pīhopa ki te Hui Amorangiis a bishop / priest / deacon / Lay Licensed Minister in good standing in the Diocese of...../ Hui Amorangi

Particular information from the Bishop’s / Pīhopa Register (Canon VI, Clause 1.2)

- 1. Has [Name] been subject to any settlement under Canon III Part D ‘of Unsatisfactory Conduct’; or outcome from a determination under Canon III Part E ‘of Misconduct’ in Title D while under your Jurisdiction? *If so, please give details*
- 2. Ministerial Review: Are there any plans for Continuing Ministerial development that we should take on within the next 12 months?
- 3. Copy of the information in our Record

Witness my Hand thisday of.....

Signed.....

Bishop of / Pīhopa ki Hui Amorangi / Vicar General of.....