

Anglican Diocese of Waiapu

STANDING COMMITTEE

MINUTES of the meeting held on Thursday, 27 April 2017 at 10.30am

CHAIRPERSON: The Right Reverend Andrew Hedge

	<p>Membership</p> <p>Bishop Andrew Hedge Rev'd Paul Williamson Mr Brian Watkins Ms Elspeth Atkinson Mr John Binns Dr Peter Minchin Rev'd Arthur Bruce Rev'd Dr Howard Pilgrim Rev'd Joan Edmundson Rev'd Helen Wilderspin Miss Alison Thomson</p> <p>In Attendance</p> <p>Ms Colleen Kaye (Registrar) Rev'd Jo Crosse (General Synod SC) Mrs Colleen Marriott (Minutes Secretary)</p> <p>Apologies</p> <p>Dr Peter Minchin Rev'd Dr Howard Pilgrim</p> <p>Prayers</p> <p>Led by Bishop Andrew</p> <p>NB: the Minutes are written in the order of the agenda, and not in the order of the day.</p>
SC 17.4.1	<p>Confirmation of the Minutes – 23 February 2017</p> <p><u>Resolved:</u></p> <p><i>That the minutes of the meeting held on 23 February 2017 be confirmed as a correct record.</i></p>
SC 17.4.2	<p>Matters Arising</p> <p><u>St Mary's - Earthquake Strengthening – update</u></p> <ul style="list-style-type: none">• The parish has banked over \$100,000 so far.• They have five different grant applications being assessed at the moment.• Detailed engineering drawings are presently being done.• Once started, the project should take approximately a month and be completed by the end of the year. <p><u>Sale of Aged Care Facilities</u></p> <p>The meeting moved into committee at 10.46am to discuss the future structure of the Diocese of Waiapu.</p> <p>The meeting moved out of committee at 12.32pm to break for lunch.</p>

	<p><u>Resolved:</u></p> <p><i>That Standing Committee:</i></p> <ol style="list-style-type: none"> <i>1) Receives the Bishop’s report of the restructure proposed by WASSTB.</i> <i>2) Approves the proposals to provide Financial and Administrative functions through the Diocesan Office.</i> <i>3) Encourages further discussion regarding ways to strengthen relationships between Synod, WASSTB and Standing Committee.</i> <p><u>Hastings Parish Review</u></p> <ul style="list-style-type: none"> • Bishop Andrew is meeting with St Matthews Parish on 16 May 2017, to discuss where they are at in the midst of their three month consideration period. • Rev’d Ian Render has informally met with the Riverslea Parish and encouraged their vestry to formalise the proposal that they want to present to +Andrew. • Mahora Parish are beginning to have services on alternate Sundays and exploring worship with other parishes.
<p>SC 17.4.3</p>	<p>Strategic and Policy Reports</p> <p><i>The Finance Manager, Ms Tracey O’Shaughnessy was welcomed to the meeting.</i></p> <p>The Finance Manager and the Registrar explained to the meeting how Charities reporting is going to change in the future, to include more of the “non-financial” information.</p> <p><u>Resolved:</u></p> <p><i>That the Financial Report for the period ended 31st March 2017 be received without amendment.</i></p>
<p>SC 17.4.4</p>	<p>Diocesan Committees</p> <ul style="list-style-type: none"> • Diocesan Ministry Committee <p>Rev’d Deborah Broome spoke to her report on the Lay Licensing Review and Survey.</p> <p>Recommendations that came out of the survey:</p> <ol style="list-style-type: none"> 1) An email database of licensed Lay Ministers is required. 2) Actively seek to identify, recruit and train new LLM’s in the younger age bracket at a parish level. 3) Provide quality training at both regional and parish level, for LLM’s and other lay people who are exercising a ministry. 4) Ensure that a job description accompanies all applications for licences, including the terms of review, using the templates provided.

- 5) Explain more clearly the ministries which require a licence, and give guidance to parishes on how to handle those that do not.
 - Produce an A5 size brochure on licenses, which has instructions and references to the Canons.
- 6) Clarify who needs to be licenced for 'pastoral care' in a parish.
 - How broad does this need to be?
 - Discussion on vulnerability, i.e. friendship versus on behalf of church community. If the pastoral care is on behalf of the church community then steps need to be in place.
- 7) Investigate the possibilities of other classes of licence for emerging ministries.
 - Clarify what 'other' contains.
- 8) Clarify the position on lay people being licenced to conduct funerals.
 - There is confusion on this. Priests or Deacons would normally conduct funerals, but there are situations where a lay person would be in a position to conduct a funeral out of a natural pastoral relationship with the person. It needs to be within the context of their ministry.
- 9) Further consider to the reintroduction of Lay Readers, and the implications this would have for parishes, and for training.
 - A Lay Reader could be expected to do a number of things in the absence of a Priest, however it would need to be clear to all concerned what that person was licensed to do.

Resolved:

That Standing Committee receive the Lay Licencing Review report with thanks, noting the recommendations as they have been presented in draft form, and commend the committee to continue developing their recommendations and present the document to the Standing Committee in six months.

- **Diocesan Canon Review Committee**

Membership:

Bishop Andrew
 Gordon Webb (Chairman)
 Rev'd Alex Czerwonka
 Robin Nairn
 Alison Thomson
 The Registrar (ex-offio)

The committee will be reviewing:

- Canon 3 of Diocesan Synod
- Canon 5 of the Election of Lay Representatives to the Diocese Synod and Regional Conferences, with the view to having more lay representatives.
- Canon 11 of Standing Committee, with the view to changing to part election and part appointment of committee members.

SC 17.4.5

Other Reports

SC 17.6.6**General Business****Annual Stipend Review 1 May 2017 – 30 April 2018**

The Inter Diocesan Conference Coordinating Group (IDCCG) have commissioned the Annual Stipend Review report from Strategic Pay Ltd, who recommend an increase of 1.7% to stipends for the period 1 May 2017 to 30 April 2018.

Resolved:

That the Standing Committee receives the information from the IDCCG, and that the 1.7% increase be approved for 1 May 2017.

Motor Vehicle Reimbursement

The InterChurch Bureau and Anglican Legislative Unit prepared a report on motor vehicle reimbursement rates, based on the 2016 AA survey. The suggested maximum reimbursement rates are as follows:

- Up to 14,000 km – Annual running 67c
- Up to 20,000 km – Annual running 55c
- Up to 26,000 km – Annual running 48c
- Kilometres beyond the chosen band 27c
- Casual Rate of 36c per kilometre for occasional users who do not keep annual odometer readings.

Resolved:

That the Standing Committee approves the suggested rates as at 1 May 2017.

Southern Hawkes Bay Parish – re-roofing St John’s Church

The work on the roof is due to start at the beginning of May.

Southern Hawkes Bay Parish – Possible acquisition of 172 High Street Dannevirke and subsequent loan from DLF

Rev’d Jo Crosse advised the committee that the offer to purchase 172 High Street Dannevirke has been accepted subject to Due Diligence.

Motion from TPMC on sabbatical study/leave

Below is a motion that was passed at the Tikanga Pakeha Ministry Council in October 2016.

“That TPMC recommends to employing bodies in the church that lay ministry staff be provided with sabbatical/study leave/professional development on comparable terms to clergy”.

Registrars wanted clarity on the motion above. At a subsequent meeting in March 2017, the following motion was passed:

“That TPMC wishes to clarify that with regard to the motion on sabbatical/study leave/professional development being provided for lay ministry staff on comparable terms to clergy passed at the TPMC in Nelson in October 2016, that in the first instance they were

referring to paid diocesan ministry staff, for example diocesan youth facilitators and diocesan children and families facilitators. TPMC would nevertheless encourage employing bodies in the church to think more widely than this if they so wish."

This motion is to be referred to the Diocesan Ministry Committee to see what they think the implications to the diocese are, and what the response should be.

Decade of Mission Working Group

One of the DMWG working groups has been asked to consider the way in which our church structures may limit, impede or frustrate the wider work of mission the Anglican Church in Aotearoa New Zealand and Polynesia. They are seeking advice by 30 June 2017 from every diocese, hui amorangi, and every discrete Provincial body on the following:

- a) In what ways do you see the structures of the Anglican Church impeding mission?
- b) What changes to our structures would you like to see to enable mission?
- c) What barriers to changing our structures do we need to overcome?
- d) Can you recommend people who have particular skills to work through the potential practical and possibly constitutional issues involved?

Reverends Paul Williamson, Jo Crosse and Joan Edmundson have agreed to come up with a response to circulate to Standing Committee by email, and for discussion at the next SC meeting of 22nd June.

Te Kotahitanga Membership - Vacancy

IDCCG has put forward four names as nominees. Rev'd Jo Crosse asked Standing Committee for their views on the nominees for her to take back to the General Synod Standing Committee meeting.

Remaining Standing Committee Meeting Dates for 2017

22 June 2017	17 August 2017
26 October 2017	7 December 2017

The meeting concluded at 2.59pm.

Confirmed: _____
Chair

Date: _____